



**ROYAL VICTORIAN AERO CLUB**

## International Student Application

This form is only to be used for formal application for admittance. For general enquiries, please email to [flying@rvac.com.au](mailto:flying@rvac.com.au). **Please complete this form legibly, using a black pen.** When completed, please scan both pages and email to [flying@rvac.com.au](mailto:flying@rvac.com.au) or fax it to +61 3 9587 5085.

Surname *	First Name *	Other Name (if any) *	
Country of Birth *	Nationality *	Date of Birth *	
Courtesy Title	Gender *	Passport Number *	
Postal Address		Post Code	
		Country	
Email	Telephone	Fax.	
Course Required	Suggested Start Date	Australian Visa Number (if available)	
English Language Skills: The student must either: have studied in the English language medium for a period of 5 years in Australia, New Zealand, UK, Canada, USA, RSA or Ireland, or: obtained an IELTS score of <b>at least 6.0 in the academic module</b>		Meets 5-year requirement: <b>YES/NO</b>	IELTS Score:

Note 1: The items marked \* above must be identical with the details in your passport, otherwise your visa application may be rejected.

Note 2: The student must be over the age of 18 years of age prior to the course commencement.

Note 3: The course is competency based with specific levels being required at each segment of training; these levels are set by CASA, the Australian regulatory authority. It is well known that students progress at differing rates. The fee structure previously provided to the student is an estimate based on current prices and on a training schedule required by a diligent, competent and committed student. Individual student cost will likely vary from this.

Note 4. The student will be required at course commencement to deposit a sum of money into an account in the student's name with RVAC. This amount is AU\$12,000.00 or the estimated course fee, whichever is the lesser. Subsequent amounts, if required, must be paid according to the schedule given in a Letter of Offer provided by RVAC. The student will then be invoiced daily during training at the rate which applies at the time. It is the responsibility of the student to keep this account in credit at all times. Failure to do so will result in suspension of training. Suspension for greater than two weeks will be interpreted as a formal cessation of studies, which may affect the status of the student's visa. All monies remaining in the account at the completion of the course or at earlier cessation will be returned in total.

Note 5. Refund Policy:

- Default by Royal Victorian Aero Club: This occurs if:
  - the course does not start on the agreed day or ceases to be provided,
  - or if it ceases to be provided at any time during the nominal currency of course,
  - or if the course is not provided due to a sanction imposed on RVAC by Department of Education, Science and training; and the student has not withdrawn prior to the default day.

RVAC is a member of an Australian Government Tuition Assurance Scheme (TAS) fund. In the event of RVAC default, the TAS will attempt to locate the student in another school which is registered to provide a similar course. If that is not possible, the TAS will refund the student fees.

Student Default: This occurs if:

- the student does not start the course on the agreed starting date,
- or the student withdraws from the course either before or after the agreed starting date,
- or RVAC refuses to provide or continue providing the course because:
  - the student failed to pay a portion of the fee when due, or
  - the student breached a condition of the student’s visa, or
  - misbehaviour by the student.

In the event of student withdrawal prior to the course start, RVAC will refund all monies received other than the initial AU\$100 application fee.

Note: If the withdrawal was due to the student being refused a visa, all monies received will be refunded.

In the event of student default after course start, RVAC will refund any monies remaining in your account.

The refund must be requested in writing by the student within two months of default. It will be paid by RVAC by cheque, in Australian currency, to the student or his nominee within 4 weeks of receipt of the written request.

Nothing in the above removes the student’s right to take further action under Australia’s consumer protection laws.

Note 6: Attendance requirements:

These are full-time courses. You will be required to meet minimum ‘contact hour’ requirements. You can reasonably expect to be at RVAC 5 days each week.

It is a requirement that you meet at least 80% of the planned training sessions in each nominal ‘semester’ (13 week period). If it becomes evident at any time that you cannot achieve this target, RVAC is obligated to inform Department of Immigration and Citizenship and your visa status may be affected.

Note 7. A non-refundable application fee of AU\$150 is required. This may be paid either by:

- Credit Card. Please provide details below,

Credit Card Type (Visa/MasterCard/Amex)	
Card Number	
Expiry Date	
Name on Card	

- Or by inter-bank transfer. Please note that bank charges may be significant and are the responsibility of the applicant.

Transfer to:

Account Name: Royal Victorian Aero Club  
 Bank: Commonwealth Bank of Australia  
 Branch: Mentone  
 BSB Number: 063 144  
 Account Number: 00000054  
 Swift Code: CTB AA U 2S

It is important to advise RVAC of the account name from which the money is being transferred in order that the transfer can be properly identified and associated with your application.

**Declaration by Applicant:**

This application is made after reading the prospectus supplied by RVAC and the RVAC web-site. I agree to the conditions described herein and in the prospectus and web-site.

I agree to the disclosure by CASA to Royal Victorian Aero Club of the detail of all flight tests and examinations taken by me, including timing, results and related reports.

Signed: ..... Print Name: .....

Date: .....